

## **11. Hazardous Materials Management Policy**

- 11.1. The Board is committed to safe and environmentally responsible hazardous materials management. This policy is designed to protect the safety and health of students, employees, visitors, staff and the community; protect the environment; minimize or prevent the generation of hazardous wastes; comply with federal, state and local laws and regulations; minimize liability; and reduce waste disposal costs. Specific objectives include:
- 11.1.1. Developing, where appropriate, guidelines for chemical purchasing;
  - 11.1.2. Where feasible and cost effective, developing and maintaining a chemical inventory tracing and redistribution system, including appropriate security and records retention;
  - 11.1.3. Sharing material safety data sheet databases;
  - 11.1.4. Providing hazardous waste training and educational materials;
  - 11.1.5. Developing waste minimization programs where appropriate;
  - 11.1.6. Encouraging optimization of chemical use, including use of least hazardous chemicals appropriate to fill educational and research needs, minimization of use of hazardous substances and implementation of acceptable waste management and disposal techniques, all in a manner consistent with College education, research and service missions;
  - 11.1.7. Developing contracts for hazardous waste storage, transportation and disposal where feasible and cost effective;
  - 11.1.8. Encouraging development and utilization of cost-effective and environmentally responsible pollution prevention and waste reduction technologies or methods which will assure compliance with applicable regulations and minimize liability;
  - 11.1.9. Encouraging coordination of Hazardous Materials Management Policy with its emergency response and evacuation plans and procedures; and
  - 11.1.10. Requiring assessment of environmental conditions in connection with acquisition of real property by purchase, gift or lease.
- 11.2. The President shall be responsible for developing, approving and carrying out programs and procedures that achieve and implement the objectives of this policy and assure compliance with applicable laws and regulations. The President may designate a qualified individual as Hazardous Materials Manager who shall assist in carrying out these responsibilities.

- 11.3. All College officers, supervisors, faculty and staff are directly responsible for compliance with this policy and the College programs and procedures on a day-to-day basis.
- 11.4. This Hazardous Materials Management Policy shall be posted in conspicuous locations on the campus and shall be available, together with all programs and procedures enacted hereunder, for inspection in the office of the Hazardous Materials Manager.