

Certificate Program Requirements - Undergraduate

Certificate Program Requirements - Undergraduate

Certificate programs consist of a specified set of academic courses that focus on a specific topic, representing a coherent and relatively free standing body of knowledge. Successful completion of a certificate signifies the achievement of competence in the specified domain and is recognized by the awarding of a certificate (an official document) from the sponsoring department or program. Completion of certificate programs approved by the College will also be noted on the official student transcript.

Requirements for Certificate Students

- A minimum "C" grade must be earned in each course applied toward the certificate program.
- All coursework must be in graded courses. Pass/fail work will not be accepted toward certificate requirements.
- At least 50% of the coursework toward the certificate must be earned at Fort Lewis College.
- Both degree-seeking and unclassified students may be admitted to a certificate program; however, all students must be matriculated through the Office of Admission and Advising.
- Certificate coursework may also be applied in fulfillment of requirements for departmental majors or minors.
- Course substitutions within a certificate program may be requested by a student, but require written approval of both the program director and the appropriate dean.
- Courses taken prior to admission to the certificate program can be counted toward the certificate only with the program director's specific approval.
- Certificates will not be awarded to individuals who have completed all of the coursework prior to admission to the certificate program.